

Delaware Professional Standards Board

DELAWARE PROFESSIONAL STANDARDS BOARD
THE TOWNSEND BUILDING
DOVER, DELAWARE 19901

LICENSURE AND CERTIFICATION CRITERIA COMMITTEE

MINUTES

September 18, 2013
1:00 pm

*Present: Members- Barbara VanDornick, Maria Degnats, Frank Livoy, Charlie Michels, Erin Pieshala ;, Jill Cole, Kate Scantlebury, Stephanie Smith, Byron Murphy
Others- Donna Lee Mitchell, Paula Fontello*

Members Absent MaryAnn Mieczkowski, Lisa Stoner, Tyler Wells Tammy Croce, Chris Kenton, Joanne Christian Kendra Modzelewski, Angeline Willen

Meeting was called to order and the first items on the agenda were addressed. Agenda for the September 18, 2013 meeting was presented for approval. Motion was made by Mr. Michels and seconded by Mr. Livoy. Motion carried. The minutes from the July 30, 2013 meeting were presented for approval; motion was submitted by Mr. Michels, seconded by Ms. Degnats and motion carried. Members then took a few moments to introduce themselves and provide a brief description of their work and affiliation.

Professional Standards Board Executive Director gave an update on PSB matters including: Regulation 1503 scheduled to be discussed and reviewed at the upcoming Professional Development and Associated Compensation Committee meeting; and the relocation (temporarily) of the PSB Executive Director offices from Townsend to the "Swing Space" located in a warehouse next to the Collette Conference Center in Dover.

Certification/Licensure Regulation Revision Review. The Committee spent a great deal of time discussing the application for Leadership Preparation Programs as defined in Regulation 1595. The group reviewed the application process, application components and the timeline for approval and publication. The committee then broke off into small groups to review each section of the application separately.

Following this deep review, the whole group discussed recommended revisions and clarifications and discussed the final recommendations to be submitted to the PSB. The recommendation was made to submit the application to the PSB as the final step prior to publication of the application. The timeline and process of application submission and approval was again reviewed and it was agreed that the PSB would need to take action on the process and formally grant the Executive Director the ability to serve as the designee for the PSB to begin the approval process and screen all applications for completion and

then submit to the LCCC and Secretary to move the application forward or return the application back to the applicant for completion.

The committee then reviewed the list of upcoming regulations that will come before the PSB in the next several months, specifically discussing the Paraeducator Permit (1517), which would be discussed at the next PSB meeting. These regulations are in the cycle for review, according to Executive Order 36 – Reviewing regulation every 3 years.

I. Additional Upcoming Regulations:

- i. 1511-Issuance and Renewal of Continuing License*
- ii. 1512-Issuance and Renewal of Advanced License*
- iii. 1513-Denial of Licenses*
- iv. 1514- Revocation, Limitation or Suspension of Licenses*
- v. 1517- Paraeducator Permit*
- vi. 1561-Bilingual Teacher*
- vii. 1562- English to Speakers of Other*

The meeting was then adjourned and it was agreed the next meeting would be established following a calendar “survey” to identify best date possible.